

**Task 2
Activities**

Transit Planning

Purpose

Provide the staff and necessary resources to conduct a successful 3-C (Comprehensive, Cooperative and Continuing) planning process for supporting multimodal transportation including public transit in the Sebring-Avon Park Urbanized Area and coordination of rural public transit planning in rural areas.

Previous Work

Preparation and adoption of Transit Development Plan for Highlands County. Submission and administration of Section 5305(d) grants.

Task 2 Activities for Fiscal Years 2021 and 2022

Description of the planning work	Resulting products	Completion Date
Coordinate with designated transit providers for all six counties serving urbanized areas and rural systems including coordination with regional Commuter Services.	Locations for potential park and ride lots in transportation plans	As needed
Coordinate Transit Asset Management with FDOT and local Tier 2 local agencies	Updated agreements with transit providers to include performance measures	As directed by FDOT
Plan the urbanized area transit system in Highlands County including the destination process, initiation of operations plan and funding plan.	Submission of application and administration of Section 5305 (d) Transit Planning Grant	Annually in May
	Coordination and monitor funding opportunities to meet eligibility requirements for the 5307 program	Ongoing
	Conduct a Mobility As a Service (MAaS) study for urbanized area	June 2021
	Identify public/private partnership and opportunities to meet transit needs in the urbanized area	June 2022
	Using coordination and outreach, strive to identify additional local funding avenues to meet eligibility requirements for the 5307 program	Ongoing
	Transit Development Plan Progress Report	Annually in September
	Draft of Transit Development Plan for FY 2022-2027	June 2022

Responsible Agency: Heartland Regional Transportation Planning Organization

**Task 2
Budget**

Transit Planning

Task 2 - Transit Planning								
Estimated Budget Detail for FY 2020/2021								
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	FTA State Match	FTA Local Match	Trans. Disad.	Total
A. Personnel Services								
	Staff Salaries, fringe benefits	\$0	\$0	\$8,072	\$1,009	\$1,009	\$0	\$10,099
				\$9,664	\$966	\$966		\$11,597
	Subtotal:	\$0	\$0	\$8,072	\$1,009	\$1,009	\$0	\$10,099
				\$9,664	\$966	\$966		\$11,597
B. Consultant Services								
	Consultant Services	\$0	\$0	\$30,000	\$3,750	\$3,750	\$0	\$37,500
					\$3,674	\$3,674		\$37,349
	Subtotal:	\$0	\$0	\$30,000	\$3,750	\$3,750	\$0	\$37,500
					\$3,674	\$3,674		\$37,349
E. Indirect Rate								
	Approved Rate 50.29%	\$0	\$0	\$4,533	\$567	\$567	\$0	\$5,666
					\$883	\$884		\$6,301
	Subtotal:	\$0	\$0	\$4,533	\$567	\$567	\$0	\$5,666
					\$883	\$884		\$6,301
	Total:	\$0	\$0	\$42,605	\$5,326	\$5,326	\$0	\$53,257
				\$44,197	\$5,524	\$5,525		\$55,246

Task 2 - Transit Planning								
Estimated Budget Detail for FY 2021/2022								
Budget Category	Budget Category Description	FHWA (PL)	FHWA (SU)	FTA 5305	FTA State Match	FTA Local Match	Trans. Disad.	Total
A. Personnel Services								
	Staff Salaries, fringe benefits	\$0	\$0	\$32,553	\$3,255	\$3,255	\$0	\$39,064
	Subtotal:	\$0	\$0	\$32,553	\$3,255	\$3,255	\$0	\$39,064
B. Consultant Services								
	Consultant Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal:	\$0	\$0	\$0	\$0	\$0	\$0	\$0
E. Indirect Rate								
	Approved Rate 50.29%	\$0	\$0	\$11,644	\$2,269	\$2,270	\$0	\$16,182
	Subtotal:	\$0	\$0	\$11,644	\$2,269	\$2,270	\$0	\$16,182
	Total:	\$0	\$0	\$44,197	\$5,524	\$5,525	\$0	\$55,246